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| Application Pack for Education Providers |
| Midwife – Re-entry 2010 |

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# Submission preparation

When preparing documentation for review it is important to keep in mind:

* readability – present documents in a clear and concise manner
* accessibility –readers may not have access to specialised software
* searchability –readers will need to be able to easily find the evidence that you’ve provided using search tools, bookmarks, tabs or accurately referenced pages.

Your submission will be divided into two sections:

* Part 1 - Application Pack
* Part 2 - Evidence in-line with the Accreditation Standards

To complete the application pack fill in the ‘evidence’ column by referencing the location of the information in your evidence documents, include appendix number, title, page numbers, and paragraph numbers as required or provide a hyperlink to the relevant sections. If you are submitting a modification to your currently accredited program you are only required to complete the standards that are directly relevant to the changes you are planning to make.

You are required to provide ANMAC with one hard copy of your submission documents and one electronic copy (USB or cloud based).Please make sure the electronic copy of the application pack is provided in Word format not as a PDF.

Send your completed submission to:

Executive Director   
Accreditation & Assessment Services  
Australian Nursing & Midwifery Accreditation Council  
GPO Box 400   
CANBERRA CITY ACT 2601

# Program details

### CONTACT INFORMATION

|  |  |
| --- | --- |
| EDUCATION PROVIDER |  |
| ADDRESS OF HEAD OFFICE |  |
| HEAD OF DISCIPLINE (NAME AND TITLE) |  |
| PHONE NUMBER |  |
| EMAIL |  |
| PROGRAM CONTACT PERSON (NAME AND TITLE) |  |
| PHONE NUMBER |  |
| EMAIL ADDRESS |  |

### PROGRAM INFORMATION

|  |  |
| --- | --- |
| PROGRAM |  |
| PROGRAM ABBREVIATION |  |
| PROGRAM OF STUDY COURSE CODE |  |
| REGISTRATION TYPE | Registered Midwife |
| QUALIFICATION TYPE | Statement of Completion/Attainment |
| PROGRAM TYPE | Re-Entry |
| ACCREDITATION TYPE | Choose an item. |
| SITES WHERE PROGRAM IS TO BE OFFERED |  |
| NO. OF STUDENTS TO BE ENROLLED PER COHORT |  |
| NO. OF COHORTS PER YEAR |  |
| PROGRAM LENGTH  Part time, Full time where applicable |  |
| MODES OF DELIVERY |  |
| ENTRY LEVEL ENGLISH LANGUAGE PROFICIENCY REQUIREMENT |  |

### ANMAC USE ONLY

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| --- | --- |
| ANMAC ASSOCIATE DIRECTOR FOR PROFESSIONAL PROGRAMS |  |
| SUBMISSION RECEIVED |  |
| PRELIMINARY REVIEW DATE |  |
| ASSESSMENT TEAM (AT) MEMBERS |  |
| DATE OF FIRST TELECONFERENCE |  |
| DATE SITE VISIT INFORMATION AND COLLATED REVIEW SENT TO EDUCATION PROVIDER |  |
| DATE OF SITE VISIT(S) |  |
| FURTHER EVIDENCE RECEIVED DATE |  |
| DATES OF FOLLOW UP MEETINGS |  |

1. Program/units – theoretical and experiential learning

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Program/unit codes (list all) | Program/unit title | No. of theoretical hours-lectures and tutorials | No. of experiential hours | |
| Laboratory & simulation | Professional experience off campus |
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# Declaration

Academic integrity means honesty and responsibility in scholarship. This principle forms the foundation of the education system. The intellectual property of an education institution is central to the work and structures that support the business of the institution, and it is essential that this work is protected. This declaration indicates acknowledgement of and adherence to this fundamental principle.

|  |
| --- |
| Academic integrity of submission  I, [insert name] declare that all documentation in this submission, or in support of this submission, is true and correct and is the original work of [insert name of education provider] except in so far as acknowledgement is made to other sources. I acknowledge that any reporting requirements, including the submission of an Annual Declaration confirming that the program is being delivered as accredited, is a general condition of accreditation.  Signature:  Date: |

# Standard One: Governance

The course provider demonstrates policies, procedures, processes and practices in regard to: quality assurance and improvement; course design and management; consultation and collaboration; and ensuring resources adequate to course implementation.

### Statement of Intent

That courses have adequate governance arrangements to produce graduates with the required graduate competency outcomes as detailed in the *ANMC National Competency Standards for the Midwife*.

The course provider is required to demonstrate or confirm:

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| --- | --- | --- |
| Criteria | Evidence | ANMAC office use only |
| * 1. Current quality assurance and accreditation in the relevant education sector in Australia:  1. Re-entry midwifery courses must show evidence of education sector quality assurance and accreditation. |  |  |
| * 1. Course development, monitoring, review, evaluation and quality improvement. |  |  |
| * 1. Collaborative approaches to course organisation and curriculum design between teaching staff, students, consumers, regulators and key stakeholders. |  |  |
| * 1. That students are provided with facilities and resources sufficient in quality and quantity to the attainment of the required graduate competency outcomes. |  |  |
| * 1. The manner in which shared formal agreements between the education provider and any health service providers where students gain their professional experience are developed and how the requirements of the formal agreement are justified. |  |  |
| * 1. How risk assessments of and risk minimisation strategies are developed and managed for any environment where students are placed to gain their professional experience. |  |  |
| * 1. That, where there is provision for credit transfer or the recognition of prior learning (RPL) it is consistent with both AQF national principles and guidelines and any expected outcomes of regulatory authorities for practice. |  |  |
| * 1. The equivalence of course outcomes for courses taught in all delivery modes in which the course is offered (courses delivered on-campus or in mixed-mode, by distance or by e-learning methods). |  |  |
| * 1. Monitoring of staff performance and ongoing teaching staff development, and of staff having current relevant professional registration. |  |  |

# Standard Two: Academic staffing

The course provider demonstrates policies, procedures, processes and practices to demonstrate that staff are qualified and prepared for their roles and responsibilities in relation to teaching, supervising, and assessing students.

### Statement of Intent

That staff are qualified and sufficient in number to provide students with the support and the expertise necessary to attain the *ANMC National Competency Standards for the Midwife.*

The course provider is required to demonstrate or confirm:

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| Criteria | Evidence | ANMAC office use only |
| * 1. That the course coordinator or person responsible for midwifery curriculum development is a midwife academic with current registration/endorsement as a midwife and who maintains active involvement in the midwifery profession and demonstrates strong links with contemporary midwifery education and/or research. |  |  |
| * 1. That teaching staff members are midwives with a current practising certificate. |  |  |
| * 1. That in cases where a teaching staff member’s qualifications do not include midwifery their qualifications are relevant to the education of the given students (e.g., in cross-disciplinary courses). |  |  |
| * 1. The teaching staff are qualified to fulfil their teaching responsibilities, including current competence in area of teaching. |  |  |

# Standard Three: Students

The course provider demonstrates policies, procedures, processes and practices which establish: that students meet the regulatory authority’s requirements for admission to the course and that they have equal opportunities to successfully meet the requirements for re-entry to practice as a midwife.

### Statement of Intent

That courses are underpinned by equal opportunity principles in terms of support of students and that courses establish the eligibility of students to undertake the course and ultimately to meet the requirements for re-entry to practice as a midwife.

The course provider is required to demonstrate or confirm:

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| --- | --- | --- |
| Criteria | Evidence | ANMAC office use only |
| * 1. That students meet regulatory authority’s criteria for admission to the course. |  |  |
| * 1. That students are informed of any specific requirements for right of entry to midwifery professional experience placements. |  |  |
| * 1. Provision for the range of support needs of Aboriginal and Torres Strait Islander students. |  |  |
| * 1. Provision of the range of support needs of student: from other groups underrepresented in the midwifery profession; from diverse academic, work and life experiences and achievement; of diverse social and cultural backgrounds and of diverse ages. |  |  |
| * 1. That all students who have equal opportunity to develop and/or renew all graduate competency outcomes regardless of mode of delivery of course. |  |  |

# Standard Four: Course length and structure

The course provider demonstrates policies, procedures, processes and practices to establish theoretical and practical learning opportunities for the achievement of the *ANMC National Competency Standards for the Midwife*.

### Statement of Intent

That the course structure is sufficient to gain the *ANMC national Competency Standards for the Midwife* and that substantial midwifery experience is incorporated into the course to promote early engagement and to allow final preparation for the transition to professional midwifery practice.

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| Criteria | Evidence | ANMAC office use only |
| * 1. That the total length and structure of the course is sufficient to allow effective development and/or renewal of all the ANMC National Competency Standards for the Midwife. |  |  |
| * 1. That the course provides for midwifery continuity of care experiences. |  |  |
| * 1. That the theoretical content of the course prepares students for the timing of professional experience placements. |  |  |
| * 1. That provision is made for students to exit the course early on demonstration of competence after having completed minimum requirements of theoretical content and professional experience placement. |  |  |

# Standard Five: Curriculum content

The course provider demonstrates policies, procedures, processes and practices to establish that the curriculum promotes a woman-centred midwifery philosophy as the foundation of practice within a framework of primary health care in order to comprehensively achieve the graduate competency outcomes.

**ANMAC Addendum to ANMC Evidence Guide – August 2014**

The Australian Nursing and Midwifery Accreditation Council recognise that improving the health of Aboriginal and Torres Strait Islander peoples is a national health priority. Criterion 2 in the evidence guide includes reference to relevant ANMC information that supports demonstration within *Standard 5 Course* *Content*: the Statement of Intent and Criteria 2 and 3.

### Statement of Intent

That the curriculum meets the requirements of midwifery as a practice-based discipline by integrating content and philosophy developed from the International Definition of a Midwife and the *ANMC National Competency Standards for the Midwife* and relevant midwifery codes and standards.

The course provider is required to demonstrate that:

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| Criteria | Evidence | ANMAC office use only |
| * 1. Mapping of the curriculum against the ANMC national competency standards for midwives to demonstrate how the graduate competency outcomes are to be achieved. |  |  |
| * 1. The selection, organisation, sequencing and delivery of learning experiences provide students with the opportunity to attain all required graduate competency outcomes. |  |  |
| * 1. The central focus of the course is on midwifery and contemporary midwifery practice addressing, across the length of the course, how woman-centred care and primary health care principles underpin the ANMC Competency Standards for the Midwife across these four domains:      + - * Legal and Professional Practice          * Midwifery Knowledge and Practice          * Midwifery as Primary Health Care and          * Reflective and Ethical Practice. |  |  |
| * 1. Evidence-based approaches applied to theory and practice. |  |  |
| * 1. A variety of practice-based learning opportunities are offered, especially in professional experiences that espouse a midwifery philosophy and promote midwifery models of care both in the community and in hospitals. |  |  |

# Standard Six: Approaches to teaching and learning

The course provider demonstrates policies, procedures, processes and practices to establish that the course is consistent with contemporary teaching and learning best practice.

### Statement of Intent

That woman-centred, evidence informed, primary health care approaches to teaching and learning underpin the course and teaching and learning approaches provide Australian and international best practice perspectives on midwifery and a commitment to the development of graduates who are safe and competent for beginning level practice.

The course provider is required to demonstrate:

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| **Criteria** | **Evidence** | **ANMAC office use only** |
| * 1. The course curriculum design and framework and expected learning outcomes. |  |  |
| * 1. Congruence between content, practical application, and teaching and learning strategies in achieving the ANMC National Competency Standards for the Midwife. |  |  |
| * 1. That teaching and learning approaches are informed by evidence of current Australian and international best practice literature; learning opportunities with other maternity care practitioners to promote ongoing referral, consultation and learning collaborations and effective liaison with community agencies to ensure a primary health care model of maternity care provision underpins midwifery education. |  |  |
| * 1. A commitment to the development of midwifery graduates with the capacity for autonomous learning, critical analysis and evaluation, reflective and ethical practice, and professional advocacy, responsibility and accountability. |  |  |
| * 1. Varied and relevant learning experiences that can accommodate differences in student learning styles. |  |  |

# Standard Seven: Student assessment

The course provider demonstrates policies, procedures, processes and practices to establish that the course incorporates a variety of approaches to assessment that are suited to the nature of the learning experiences and that achieve the ANMC National Competency Standards for the Midwife.

### Statement of Intent

That assessment is explicitly and comprehensively linked to the attainment of *ANMC National Competency Standards for the Midwife*, is consistent with best practice assessment approaches and uses diverse assessment techniques.

The course provider is required to demonstrate:

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| **Criteria** | **Evidence** | **ANMAC office use only** |
| * 1. That graduates have achieved the ANMC National Competency Standards for the Midwife each on completion of the course. |  |  |
| * 1. That the variety, complexity and number of assessments are consistent with determining the achievement of the achieved ANMC National Competency Standards for the Midwife. |  |  |
| * 1. A variety of assessment types and tasks across the course. |  |  |
| * 1. A variety of assessment contexts, to ensure demonstration of targeted skills leading to competence. |  |  |
| * 1. Final assessment in Australia on professional experience placement to demonstrate competence in the provision of midwifery care. |  |  |
| * 1. Procedural fairness, validity and transparency of assessment. |  |  |
| * 1. That the education provider remains ultimately accountable for the assessment of students in relation to their professional experience assessment. |  |  |
| * 1. That assessments reflect collaborative arrangements between students, midwives, teaching staff and health service providers. |  |  |

# Standard Eight: Professional experience

The course provider demonstrates policies, procedures, processes and practices to establish that midwifery professional experience provides the learning conditions in which can achieve the *ANMC National Competency Standards for the Midwife*.

### Statement of Intent

That professional experience is conducted in Australia, promotes learning and that the conditions in which it is provided are risk assessed and managed. Professional experience must ensure a woman-centred approach and meet specified minimum requirements.

The course provider is required to demonstrate:

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| **Criteria** | **Evidence** | **ANMAC office use only** |
| * 1. Professional experience component of the course is delivered in Australia. |  |  |
| * 1. Formal agreements between the education provider and all health service providers where students gain their professional experience. |  |  |
| * 1. Risk assessment of and risk minimisation for all environments where students are placed to gain their professional experience. |  |  |
| * 1. Collaborative approaches to evaluation of student professional experience placements. |  |  |
| * 1. Supervision models for professional experience placement and the relationship of the achievement of learning outcomes. |  |  |
| * 1. Effective and ethical recruitment processes that enable women to participate freely in the continuity of care experiences for students, and enable students to link up readily with women who consent to participate. |  |  |
| * 1. That teaching staff engaged in supporting and/or assessing students on professional experience placements are experienced in and prepared for the role. |  |  |
| * 1. That midwives engaged in supporting and/or assessing students on professional experience placements are prepared for and supported in the role. |  |  |
| The course provider is required to demonstrate the inclusion of periods of professional experience in their course to enable students to develop and/or renew the supervised professional experience requirements, regardless of the length of the course. | | |
| **Note:** no mandatory minimum experiences are stipulated, however providers should consider those stipulated in the ANMC (2009) Standards and criteria for the Accreditation of Nursing and Midwifery Courses leading to registration, Enrolment, Endorsement and Authorisation in Australia (Midwives) as an indicator of proportionate minimum experiences for a re-entry course. 25% of the requirements mandated in the ANMC (2009) Standards and Criteria should be used by education providers as a guide to developing specifications for re-entry to practice course. | | |

# Standard Nine: Research

The course provider demonstrates policies, procedures, processes and practices to establish that graduates are educated in midwifery inquiry and that the contribution of the teaching staff to the education course is informed by research and scholarship.

### Statement of Intent

That students are exposed to, and their learning informed by, current research and that they develop the skills themselves to undertake research and apply it to their practice and share it with the women with whom they work.

The course provider is required to demonstrate

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| **Criteria** | **Evidence** | **ANMAC office use only** |
| * 1. Use current research in teaching and learning. |  |  |
| * 1. Are actively engaged in research and scholarship and with course development and delivery. |  |  |
| * 1. Introduce to midwifery students and/or assist them to renew skills in midwifery inquiry, which includes evidence-based practice. |  |  |
| * 1. Introduce to students’ and/or assist them to renew an understanding of the ethics of research and applying research to practice. |  |  |

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| Further Comments |